



**HOUSING AND REDEVELOPMENT AUTHORITY
OF DULUTH, MINNESOTA**
222 EAST SECOND STREET
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PHONE 218/529-6300 • FAX 218/529-6344 • MN Relay 711 or 1-800-627-3529



**THE FOLLOWING PROGRAMS ARE ADMINISTERED BY THE
HOUSING AND REDEVELOPMENT AUTHORITY OF DULUTH, MN**

Housing Owned by HRA of Duluth (Project Based Voucher Programs) Tenants pay 30% of their adjusted income for rent and utilities

- **Public Housing and Bluewater Housing** – 2, 3, 4, & 5 bedroom units
- **North Pointe Apartments, Grandview, Ramsey, and Midtowne Manor I & II** – Hi-Rise 1 & 2 bedroom units

Section 8 Housing Choice Voucher (HCV) Program – Program waitlist is currently closed and not accepting applications at this time

- Application through HRA. HCV program provides rental assistance in Duluth, Southern St. Louis, Lake, and Cook Counties.
- Participants pay a minimum of 30% of their adjusted annual income for rent and utilities.

Veterans Affairs Supportive Housing (VASH) Program

- Assistance to eliminate homelessness among Veterans.
- Screening for this program is conducted through the Veterans' Administration at 877-424-3838

Most of the following programs are referred through local service providers and administered by the HRA of Duluth. Applicants must be homeless and referred from the Coordinated Entry System. The Coordinated Entry System is our community's process for homeless housing assistance. If you are experiencing homelessness, please call United Way at 2-1-1 for resources, including a prescreen for a Coordinated Entry Assessment scheduled with a local service provider. The Coordinated Entry Assessments are also available through local shelters and outreach providers.

Single Room Occupancy (SRO)

- Shared kitchen
- Shared bath

Project Based Voucher Assistance for homeless applicants

- Application needs to be completed with the service providing agency. Service provider will make the referral to the HRA.
- Tenants pay 30% of their adjusted annual income for rent.
 - Sheila's Place
 - Gimaajii
 - Alicia's Place
 - San Marco
 - Hillside Apartments Duluth, LLLP (Steve O'Neil Apartments)
 - Lincoln Park School
 - Harbor Highlands Phase II, Phase V, & Phase VI (Phase V & Phase VI do not pull referrals from the Coordinated Entry System, apply directly with Harbor Highlands property management)
 - Gateway Towers
 - Decker Dwellings (Does not pull referrals from the Coordinated Entry System, apply directly with Decker Dwellings property management)
 - Brewery Creek
 - Garfield Square
 - Center for Changing Lives

HOME/TBRA (Tenant Based Rental Assistance) Program

- Low income rental assistance for homeless or persons completing homeless transitional housing programs.
- Participants pay a minimum of 30% of their adjusted annual income for rent and utilities.
- Rental Assistance Coupon is only valid in the City of Duluth.

If you are experiencing homelessness, call the United Way at 2-1-1 for resources.

rmd 1/26



Preliminary Application for HRA of Duluth Housing Programs



- ☐ I want to apply for housing owned by HRA of Duluth (Public Housing)
- ☐ I want to apply for housing at Grandview, Ramsey, and Midtowne Manor
- ☐ I want to apply for North Pointe Apartments (King Manor and Tri Towers)
- ☐ I want to apply for Blue Water Apartments (Community based housing)
- ☐ Number of people in the household?

For HRA use only:

Date Received

Time a.m. / p.m.

Please complete the entire application. Applications that are incomplete will be returned. HRA will verify all information contained in the application when your name comes to the top of the list. At that time a background check will be conducted to verify eligibility. All correspondence will be conducted by mail. If you have any changes in household composition, income or address, please update your application in writing. Please make sure that all information contained in the application is updated timely as it may affect your placement on the wait list.

Head of Household NameMaiden Name/AKA

AddressApt #

CityStateZipPhone

How did you hear about us?Email

FAMILY COMPOSITION

List all persons, including yourself, who will be part of the household. If you need additional space, please attach another sheet.

Last Name, First Name	MI	Relationship to Head of Household	Social Security Number	Sex (M/F)	Date of Birth	Race Ethnicity	Age
		HEAD					

Do you expect any changes in the number of people in your household? YES NO If Yes - Explain:

Total Income for all Household Members (Gross Earnings Per Year)\$

- Does anyone in your household currently owe money to ANY Housing Authority? YES NO
- Have you been displaced by Federal Disaster or Government Action? YES NO
- Do you require a reasonable accommodation / accessible unit? YES NO

If you or anyone in your family is a person with disabilities, and you require a specific accommodation in order to fully utilize our programs and services or need consideration under the Violence Against Women Act please contact the housing authority. All information provided to the PHA regarding domestic violence, dating violence, or stalking, including the fact that an individual is a victim of such violence or stalking, must be retained in confidence and may neither be entered into any shared database nor provided to any related entity, except to the extent that the disclosure (a) is requested or consented to by the individual in writing, (b) is required for use in an eviction proceeding, or (c) is otherwise required by applicable law.
WARNING: 18 U.S.C. 1001 makes it a criminal offense to misrepresent or to willfully make false statements to any department or agency of the U.S. as to any matter within its jurisdiction.

I/We do hereby certify that all information I/We have provided is true, complete and accurate and authorize the HRA to verify and make inquiries on any of the information listed. All adults must sign application.

Signature of Head of HouseholdDate

Signature of Other Adult MemberDate

Signature of Other Adult MemberDate

The Housing and Redevelopment Authority of Duluth
Data Privacy – Tennesen Notice
Government Data Practices Act

The Housing and Redevelopment Authority of Duluth is asking you to provide certain information and will ask you from time to time to supply additional information. Under the Government Data Practices Act, Minnesota Statutes Chapter 13.

1. Why the data is being collected and how it will be used:

The purposes and uses of this information are for one or more of the following reasons:

- a. Determine eligibility for HRA housing programs.
- b. Establish rent levels according to state and federal laws.
- c. Support maintenance and upgrades of HRA housing stock.
- d. Uniquely identify individuals, especially with common names.
- e. Conduct investigations, reporting, research, and audits, of program effectiveness.
- f. Investigate potential fraud in claims for assistance.
- g. Coordinate with other agencies for efficient delivery of public services.
- h. Collect funds from state or federal government for financial assistance and subsidies, or collect payments from individuals owing funds to programs administered by the HRA.
- i. Provide essential information in court or administrative proceedings.

2. Can you refuse to supply the data:

You are not legally obligated to provide the information HRA is requesting, and you have the option to refuse to supply some or all of the requested data. However, withholding information may impede HRA's ability to assist you, potentially leading to the denial or termination of your benefits or assistance if required information is not provided. The collection of this information is authorized under the Federal Housing Act of 1937, as revised, and Minnesota Statutes 469.001 to 469.047. While you may decline to provide the requested data, doing so will prevent the processing of your application and may disqualify you from receiving assistance. Additionally, if you currently receive assistance but later refuse to supply necessary information to the HRA, your assistance may be revoked.

3. Access to Your Information by Third Parties

The information maintained by our housing program may be shared with various entities as authorized by state, local, or federal law, including:

- a. U.S. Department of Housing and Urban Development.
- b. HRA staff, contractors (including repair personnel), and selected volunteer agencies serving your dwelling unit.
- c. Contracted health care and human service agencies.
- d. St. Louis County Social Services.
- e. School districts.
- f. Police, Fire Department, and paramedics for emergency response or investigations.
- g. Minnesota Power, Comfort Systems, and HRA Inspection Department for rental unit maintenance.
- h. U.S. Census Bureau.
- i. External health care professionals aiding in independent living capability assessments.
- j. Property Manager.
- k. Emergency contacts designated by you.
- l. City of Duluth Planning and Economic Development Department and the Minnesota Housing Finance Agency.
- m. Federal, state, and local auditors.
- n. Researchers, for data summarization, upon special permission.
- o. Other state and federal agencies as mandated by law.

4. Sharing Information for Legal Investigations:

In cases where a criminal or civil investigation involves you or your household, HRA may disclose relevant information to law enforcement agencies at the local, county, state, or federal level. Additionally, this information might be shared with pertinent judicial bodies to facilitate the investigation process.

5. Access to Personal and Household Records:

Individuals are entitled to access their records or the records of their household in accordance with the HRA's data practices policy. However, minors may request that the HRA deny parental access to their private data held by the HRA. All such requests are governed by the HRA's data practices policy.

6. Privacy Obligations of Recipient Agencies:

When sharing private information with government agencies, these agencies must adhere to the same standards found in the Minnesota Government Data Practices Act. Similarly, non-governmental organizations that receive private information from us are equally bound to maintain its confidentiality, ensuring the information remains private.

7. Retention of Records:

Upon the conclusion of your application to or participation with an HRA program, your files will be retained in accordance with our record retention policy or for a more extended period if required by law, after which, the HRA may destroy the records.

This is to acknowledge I have been given the above information.

NAME _____ DATE _____

NAME _____ DATE _____